

# DLS MUSEUM CLEANING CHECKLIST

- ← Wipe down all tables and chairs
- ← Place chairs on racks and return to foyer (32 per rack)
- ← Leave tables standing in rows
- ← Sweep floors
- ← Mop all spills
- ← Vacuum carpet around dance floor and on stage
- ← Dump all garbage, including bathrooms, in dumpster
- ← If moved, return stage to original location
- ← Wipe down all counters in kitchen and bathrooms
- ← Rinse out kitchen sinks leaving no food particles
- ← Clean up outside areas surrounding museum, including parking lot.

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User name

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User signature

Date